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Introduction

If you have a number of assignments created, and require students to complete some or all of them, but only wish to assess their highest scores, you can create a 'best *x* of *y*' grade category to drop the lowest grade(s) from the grade calculation.

Method

1) First, within your module, create all the individual assignments to be included, each with a grade item attached. Ensure each of your assignments have the same maximum points assigned so the total score will be the same regardless of which grade is dropped.

2) Then, navigate to **Assessments** > **Grades** and select the tab for **Manage Grades**.

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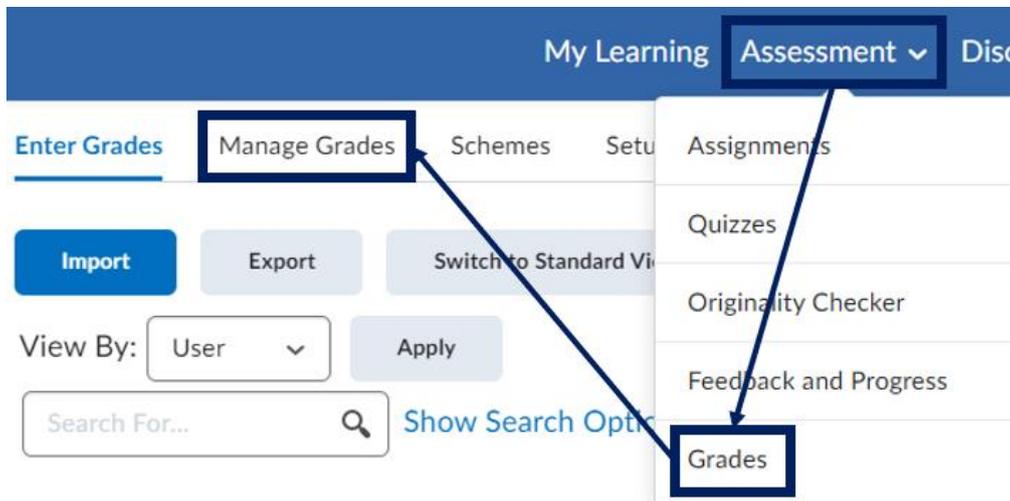
3) Select the **New** button, and then **Category** from the dropdown.

4) This will open a new page; give the category a name and scroll down to the **Distribution** section. Here, check the option to **Distribute points across all items**.
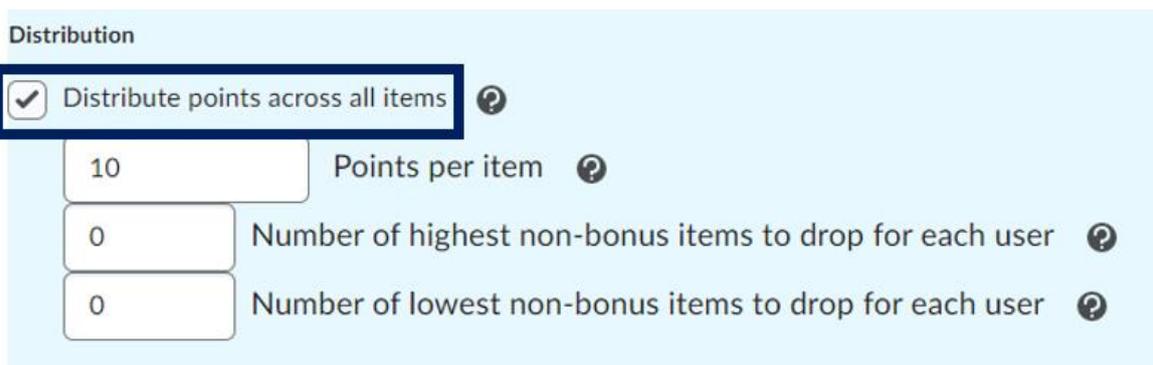
5) This will then make the options within this section available to edit; update the **Points per item**. This will set the number of points that will be assigned to each grade item within the category. Ensure this is consistent

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with the maximum points (**Score Out Of**) that you set for each of the individual assessments.

6) Next, select how many assignment scores to discard in the overall calculation. For example, if you are setting up a 'best 2 of 3' arrangement, where students can complete two separate quizzes/assignments out of a total of three, you will select 1 for **Number of lowest non-bonus items to drop for each user** i.e. exclude the lowest score of the three assignments from calculation.

7) Select **Save and Close**.

8) This will return you to the **Manage Grades** section. You will then need to add the relevant assignments to this newly created category; navigate to the first grade item in the **Manage Grades** section that you wish to add to the category and select the **downward arrow** beside the grade item name and then select **Edit**.
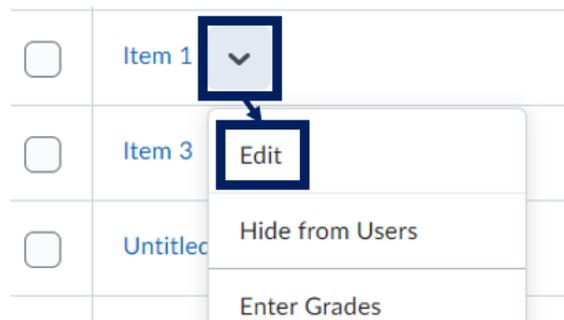
9) This will open a new page with the grade item's settings; scroll down to the **Category** section and use the dropdown to select the one you had created.

10) Select **Save and Close**.

11) Repeat for each of the assignments to be included in the category. They will display under the category heading on the **Manage Grades** page once they have been added, so you can easily see the members of the category.

They will also be grouped together in the **Grades** section, along with a **Subtotal** column that will display the calculated grade.

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Best 2 of 3 ⌄			
Item 1 ⌄	Item 2 ⌄	Item 3 ⌄	Subtotal
None ⌄	None ⌄	[ ] / 100	- / -, -%